

**MINUTES OF THE THIRD MEETING OF THE EXECUTIVE COUNCIL
HELD ON 5TH JUNE 2009 AT GANGTOK**

Members Present

S.No	Name & Designation	Position
1.	Prof. Mahendra P. Lama Vice Chancellor Sikkim University	Chairman
2.	Shri K.T.Chankapa Secretary (I/C), Human Resource Development Department Government of Sikkim	Member
3.	Prof. Mrinal Miri Former Vice- Chancellor, NEHU	Member
4.	Shri M.P Bezbaruah Former secretary, Govt. of India	Member
5.	Prof. Gautam Barua Director, Indian Institute of Technology Guwahati	Member
6.	Dr. M. Anandakrishnan Chairman Madras Institute of Developmental Studies & Chairman, IIT, Kanpur	Member
7.	Dr. Shiv Raj Singh Director, Institute of Agricultural Sciences Banaras Hindu University (BHU)	Member
8.	Shri Nawang Gombu Former Director Himalayan Mountain Institute (HMI) Darjeeling	Member
9.	P.V.Ravi Registrar & Finance Officer, Sikkim University	Secretary
10.	Dr.C.B.Sunwar Fellow (Academic), Sikkim University	Invitee

EC:03:01	The Chairperson calls the house to order
-----------------	---

1.01 Prof. Mahendra P.Lama, Vice-Chancellor presided over the meeting and called the house to order.

EC:03:02	Obituary reference
-----------------	---------------------------

2.01 The house noted with deep sense of grief the passing away of the following eminent personalities in the recent past viz.

1. Shri Tashi Topden, former Additional Chief Secretary, Government of Sikkim
2. Shri T.W.Barfungpa, Secretary, Department of Animal Husbandry, Government of Sikkim
3. Shri Prem Sagar Nirash, Journalist

2.02 The Executive Council accordingly resolved as follows:

“The Executive Council resolved to condole the death of Shri Tashi Topden, former Additional Chief Secretary and Advisor to Government of Sikkim and conveyed its deep sense of sympathy to the members of the bereaved family”.

“The Executive Council resolved to condole the death of Shri T.W.Barfungpa, Secretary, Department of Animal Husbandry, Government of Sikkim and conveyed its deep sense of sympathy to the members of the bereaved family”.

“The Executive Council resolved to condole the death of Shri Prem Sagar Nirash, Journalist and conveyed its deep sense of sympathy to the members of the bereaved family”.

EC:03:03	Observations of the Vice-Chancellor
-----------------	--

3.01 The Vice-Chancellor made a brief presentation about the activities of Sikkim University on different fronts since its formation in July 2007 and also projected some of the future activities.

EC:03:04	Confirmation of the minutes of the last meeting of the Executive Council held on 28th March 2009
-----------------	--

4.01 The minutes of the last meeting of the Executive Council held on 28th March 2009 was circulated among the Hon’ble members vide letter dated 27th April 2009 and no comments have been received thereon.

4.02 The Executive Council considered the minutes as in **Annexure 1** and confirmed the same.

EC:03:05	Action taken report on the minutes of the last meeting of the Executive Council held on 28th March 2009
-----------------	---

5.01 The Action Taken Report on the minutes of the last meeting of the Executive Council held on 28th March 2009 was placed on the Table and the same was accepted by the house as in **Annexure -2**

EC:03:06	To note the minutes of the meeting of the Academic Council held on 22nd May 2009. (including Micro agenda items)
-----------------	--

6.02 The Executive Council noted the minutes of the meeting of the Academic Council held on 22nd May 2009. The Executive Council considered the micro agenda items of the meeting and observed as given in **Annexure 3.**

EC:03:07	To note the minutes of the meeting of the Finance Committee held on 28th May 2009. (Including Micro agenda items)
-----------------	---

7.01 The Executive Council noted the minutes of the meeting of the Finance Committee held on 28th May 2009. The Executive Council considered the micro agenda items of the meeting and observed as given in **Annexure 4 and Annexure 5.**

EC:03:08	To report the action taken by the Vice Chancellor in terms of Section 12 (3) of Sikkim University Act, 2006 in exercising the power of the Executive Council to ratify and implement the suggestions made by the members present in the meeting of the Executive Council held on 28th March 2009
-----------------	---

8.01 The Executive Council had ratified and approved *ex-post facto* the action taken by the Vice-Chancellor in terms of Section 12 (3) of Sikkim University Act

EC:03:09	To report on the action taken by the Vice Chancellor on recruitment of teaching and non-teaching staff
-----------------	---

9.01 The Executive Council approved *ex-post facto* of the agenda item placed before it.

EC:03:10	To consider and approve creation/modification of Ordinances as recommended by the Academic Council in the meeting held on 22nd May 2009
-----------------	---

10.01 The Executive Council considered the draft ordinance on

1. The procedure of members of the Governing body and other matters affecting the management of the college or an institution admitted to the privileges of the University and not maintained by the Government; and
2. The proposal for formation of Committee of Inspection in terms of Statue 31(1) (iii) of the Statutes of the University.

10.02 The views and decisions of the Executive Council are given in detail in Annexure 3 given at the end.

EC:03:11	To consider and approve the recommendations of the Academic Council with regard to renewal of affiliation and new affiliation to existing colleges/courses and new courses
-----------------	---

11.01 The Academic Council had accepted and resolved to recommend provisional affiliation granted to the colleges to be renewed for a year from the date of expiry.

11.02 The Executive council considered the decision of the Academic council and approved the agenda item.

EC:03:12	To ratify the demitting of office of the Registrar by Shri S.K.Sarkar and assignment of charge of office of the Registrar and Controller of Examination to Shri P.V.Ravi, Finance Officer
-----------------	--

12.01 The Executive Council ratified the decision taken by the Vice-Chancellor on demitting of office of the Registrar of by Shri S.K.Sarkar and assignment of charge of office of the Registrar and Controller of Examination to Shri P.V.Ravi, Finance Officer.

EC:03:13	Any other matter with the permission of the Chairperson
-----------------	--

13.01 There was no other item.

Sd/-

(PV Ravi)
Registrar & Finance Officer and
Ex-Officio Secretary, Executive Council

Annexure 1

MINUTES OF THE SECOND MEETING OF THE EXECUTIVE COUNCIL HELD ON 28TH MARCH 2009

Members Present:

1. Prof. Mahendra P. Lama, Vice Chancellor and Chairman
2. Prof. Madhura Swaminathan, Member
3. Prof. Shiv Raj Singh, Member
4. Shri Nawang Gombu, Member
5. Prof. S.A.Suryawanshi, Member

Shri S.K.Sarkar, Registrar and Secretary.

Shri L.P.Barhunglepa, Director, Higher Education, Government of Sikkim attended the meeting to represent Shri K.T.Chankapa, Secretary, Human Resources Development Department, and Govt. of Sikkim.

Shri P.V.Ravi, Finance Officer and Dr. C.B.Sunwar, Fellow (Academic), Sikkim University attended the meeting.

EC:02:01 The Chairperson calls the house to order

Prof Mahendra P. Lama, Vice Chancellor presided over the meeting and called the house to order.

EC:02:02 Obituary reference

The house noted with deep sense of grief the passing away of the following eminent personalities in the recent past.

1. Shri R.Venkatraman, former President of India
2. Shri V.P.Singh, former Prime Minister of India
3. Princess Pema Tsedeum Yabshi, the eldest daughter of Late Chogyal Tashi Namgyal
4. Shri Kazi Lendup Dorji KhangSharpa, first and former Chief Minister of the State of Sikkim
5. Shri S.W.Tenzing, former Chief Secretary, Government of Sikkim
6. Shri T.N.Tenzing, former Director General of Police, Government of Sikkim

The Executive Council resolved to condole the death of Shri R.Venkatraman, former President of India and conveyed its deep sense of sympathy to the members of the bereaved family.

The Executive Council resolved to condole the death of Shri V.P.Singh, former Prime Minister of India and conveyed its deep sense of sympathy to the members of the bereaved family.

The Executive Council resolved to condole the death of Princess Pema Tseum Yabshi, the eldest daughter of Late Chogyal Tashi Namgyal and conveyed its deep sense of sympathy to the members of the bereaved family.

The Executive Council resolved to condole the death of Kazi Lendup Dorji Khangsharpa, first and former Chief Minister of the State of Sikkim and conveyed its deep sense of sympathy to the members of the bereaved family.

The Executive Council resolved to condole the death of Shri S.W.Tenzing, former Chief Secretary, Government of Sikkim and conveyed its deep sense of sympathy to the members of the bereaved family.

The Executive Council resolved to condole the death of Shri T.N.Tenzing, former Director General of Police, Government of Sikkim and conveyed its deep sense of sympathy to the members of the bereaved family.

EC:02:03 Welcome to the newly appointed Chancellor of Sikkim University

Vice Chancellor informed the house that the President of India, in her capacity as the Visitor of Sikkim University has been pleased to appoint Prof. M.S.Swaminathan as the Chancellor of the University for the period till 1st July 2012. The Vice Chancellor apprised the house of the illuminating personality of Prof. Swaminathan in the following:

Professor M S Swaminathan has been acclaimed by TIME magazine as one of the twenty most influential Asians of the 20th century and one of the only three from India, the other two being Mahatma Gandhi and Rabindranath Tagore. He has been

described by the United Nations Environment Programme as "the Father of Economic Ecology" and by Javier Perez de Cuellar, Secretary General of the United Nations, as "a living legend who will go into the annals of history as a world scientist of rare distinction". He was Chairman of the UN Science Advisory Committee set up in 1980 to take follow-up action on the Vienna Plan of Action. He has also served as Independent Chairman of the FAO Council and President of the International Union for the Conservation of Nature and Natural Resources. He also served as President of the Pugwash Conferences on Science and World Affairs (2002-07) and present President of the National Academy of Agricultural Sciences (2005-07).

A plant geneticist by training, Professor Swaminathan's contributions to the agricultural renaissance of India have led to his being widely referred to as the scientific leader of the green revolution movement. His advocacy of sustainable agriculture leading to an ever-green revolution makes him an acknowledged world leader in the field of sustainable food security. The International Association of Women and Development conferred on him the first international award for significant contributions to promoting the knowledge, skill, and technological empowerment of women in agriculture and for his pioneering role in mainstreaming gender considerations in agriculture and rural development. Professor Swaminathan was awarded the Ramon Magsaysay Award for Community Leadership in 1971, the Albert Einstein World Science Award in 1986, the first World Food Prize in 1987, and Volvo and Tyler Prize for Environment, the Indira Gandhi Prize for Peace, Disarmament and Development in 2000 and the Franklin D Roosevelt Four Freedoms Medal and the Mahatma Gandhi Prize of UNESCO in 2000.

Professor Swaminathan is a Fellow of many of the leading scientific academies of India and the world, including the Royal Society of London and the U S National Academy of Sciences. He has received 58 honorary doctorate degrees from universities around the world. He currently holds the UNESCO Chair in Ecotechnology at the M S Swaminathan Research Foundation in Chennai (Madras), India and formerly Chairman of the National Commission on Farmers, Government of India. He is currently a Member of the Parliament of India (Rajya Sabha), to which position he was nominated by the Government of India in recognition of his outstanding scientific contribution in the field of agriculture.

The Executive Council welcomed the appointment of Prof M.S.Swaminathan as the Chancellor of the University and hoped that the University will be immensely enriched by the leadership and guidance of his erudite personality.

EC:02:04 Observations of the Vice Chancellor

The Vice Chancellor made the following presentations for the information of the house:

The presentation of the Vice Chancellor is given in **Annexure – 2.04**

EC:02:05 Confirmation of the minutes of the last meeting of the Executive Council held on 8th August 2008

[Agenda Note:

The minutes had been circulated among the members vide letter No. SU/EC-1/COR/08 dated 1st September, 2008. No comments on the minutes have been received from the members.]

The Executive Council considered the minutes of the meeting held on 8th August 2008 and confirmed the same with the observation that since in terms of Section 30 (2) of Sikkim University Act, 2006, Vice-Chancellor is empowered to make the first Ordinances, he may proceed accordingly. Consequentially, the minutes made under item No.EC:01:08 dated 8th August, 2008 have become redundant.

The last sentence in page 15 under Agenda item No. EC:01:08 will be replaced as “With these suggestions, the Council advised the Vice Chancellor to endorse the final draft of Ordinances to the MHRD.”

EC:02:06 Action taken report on the minutes of the last meeting of the Executive Council held on 8th August 2008

[Agenda Note:

The Action Taken Report will be placed on the table.]

The Action Taken Report on the minutes of the meeting of the Executive Council held on 8th August 2008 was placed on the table and the same was accepted by the House as in **Annexure – 2.06.**

EC:02:07 To note the minutes of the meeting of the Academic Council held on 17th October 2008 and consideration of the recommendations thereof

[Agenda Note:

*The minutes are enclosed as **Annexure-2.07]***

The Executive Council noted the minutes of the meeting of the Academic Council held on 17th October, 2008 and considered and accepted the same as in **Annexure-2.07**. However, on matters concerning first ordinances, the Vice-Chancellor may proceed in terms of 30 (2) of Sikkim University Act, 2006.

EC:02:08 To note the minutes of the meeting of the Finance Committee held on 8th February 2009 and consideration of the recommendations thereof

[Agenda Note:

*The minutes are enclosed as **Annexure-2.08]***

The Executive Council noted the minutes of the meeting of the Finance Committee held on 8th February 2009 and considered and accepted the same as in **Annexure-2.08**.

As accepted by the Finance Committee, the Executive Council resolved –

- a) to approve the Annual Budgets for the years 2008-09 and 2009-10.
- b) to approve the Annual Accounts for the year 2007-08 with the suggestion that the budget and the accounts be placed again in the subsequent meeting of the Executive Council with quorum.

EC:02:09 To consider the proposal for making of new/additional Statutes in terms of Section 29 (2) of Sikkim University Act, 2006

[Agenda Note:

Section 29 of Sikkim University Act, 2006 deals with power of the University to make Statutes. The Section is quoted below for ready reference:

Quote

29. (1) *The First Statutes are those set out in the Schedule.*

(2) *The Executive Council may, from time to time, make new or additional Statutes or may amend or repeal the Statutes referred to in sub-section (1):*

Provided that Executive Council shall not make, amend or repeal any Statutes affecting the status, powers and constitution of any authority of the University until such authority has been given an opportunity of expressing an opinion in writing on the proposed changes, and any opinion so expressed shall be considered by the Executive Council.

(3) Every new Statute or addition to the Statutes or any amendment or repeal of a Statute shall require the assent of the Visitor who may assent thereto or withhold assent or remit to the Executive Council for re-consideration.

(4) A new Statute or a Statute amending or repealing an existing Statute shall have no validity unless it has been assented by the Visitor.

(5) Notwithstanding anything contained in the foregoing sub-section, the Visitor may make new or additional Statutes or amend or repeal the Statutes referred to in sub-section (1), during the period of three years immediately after commencement of the Act:

Provided that the Visitor may, on the expiry of the said period of three years, make within one year from the date of such expiry, such detailed Statutes as he may consider necessary and such detailed Statutes shall be laid before both Houses of Parliament.

(6) Notwithstanding anything contained in the foregoing sub-sections, the Visitor may direct to make provisions in the Statutes in respect of any matter specified by him and if the Executive Council is unable to implement such direction within 60 days of its receipt, the Visitor may, after considering the reasons, if any, communicated by the Executive Council for its inability to comply with such directions, make or amend the Statutes suitably.

Unquote

The following draft new/additional Statutes are placed for consideration of the Executive Council for making new/additional Statutes in terms of Section 29(2) of the Sikkim University Act, 2006 and for forwarding the same to the Visitor in terms of Statute 29(3) for Her kind assent.

(a) *New Statutes on Other officers of the University vide Sections 10 (9), 19 and 28 (c) of The Sikkim University Act, 2006*

In terms of Section 10 of the Sikkim University Act, 2006 the following shall be the Officers of the University:-

- (1) the Chancellor;*
- (2) the Vice Chancellor;*

- (3) the Pro-Vice Chancellor;*
- (4) the Deans of Schools;*
- (5) the Registrar;*
- (6) the Finance Officer;*
- (7) the Controller of Examinations;*
- (8) the Librarian; and*
- (9) Such other officers as may be declared by the Statutes to be officers of the University.*

In terms of Section 19 of the Act, the manner of appointment and powers and duties of other officers of the University shall be prescribed by the Statutes.

In terms of Section 28(c) of the Act, subject to the provisions of this Act, the Statutes may provide for all or any of the following matters, namely, the appointment, powers and duties of the officers of the University and their emoluments.

*In view of the above draft new Statutes on Other officers of the University vide Sections 10(9), 19 and 28(c) of The Sikkim University Act, 2006 is placed for the consideration of the Executive Council and is enclosed as **Annexure-2.09(a)**.*

(b) Additional Statutes on establishment and abolition of Schools, Departments, Centres, Halls, Colleges and Institutions of the University vide Section 28(l) of the Sikkim University Act, 2006

In terms of Section 28(l) of the Act, subject to the provisions of this Act, the Statutes may provide for all or any of the following matters, namely:-

the establishment and abolition of Schools, Departments, Centres, Halls, Colleges and Institutions.

The Statute 15 of the First Statutes of the University as given in THE SCHEDULE of the Sikkim University Act, 2006 is quoted below.

Quote

15. (1) The University shall have such Schools of Studies as may be specified in the Statutes.

(2) Every School shall have a School Board and the members of the first School Board shall be nominated by the Executive Council for a period of three years.

(3) The composition, powers and functions of a School Board shall be prescribed by the Ordinances.

(4) The conduct of the meetings of a School Board and the quorum required for such meetings shall be prescribed by the Ordinances.

(5) (a) Every School shall consist of such Departments as may be assigned to it by the Ordinances:

Provided that the Executive Council may, on the recommendation of the Academic Council, establish Centres of Studies to which may be assigned such teachers of the University as the Executive Council may consider necessary.

(b) Each Department shall consist of the following members, namely:-

- (i) Teachers of the Department;
- (ii) Persons conducting research in the Department;
- (iii) Dean of the School;
- (iv) Honorary Professors, if any, attached to the Department; and
- (v) Such other persons as may be members of the Department in accordance with the provisions of the Ordinances.

Unquote

*In the light of the above draft additional Statutes on establishment and abolition of Schools, Departments, Centres, Halls, Colleges and Institutions of the University vide Section 28(l) of the Sikkim University Act, 2006 is placed for the consideration of the Executive Council and is enclosed as **Annexure-2.09 (b).**]*

After due consideration of the above,

A). the Executive Council –

- (1) Resolved that the draft new Statutes as given in **Annexure-2.09(a)** be approved.
- (2) Resolved further that Statutes 43(1), 43(2), 43(3), 43(4), 43(5), 43(6), 43(7), 43(8), 43(9), 43(10), 43(11) and 43(12) as given in **Annexure-2.09(a)** be made in terms of Section 29(2) of Sikkim University Act, 2006.
- (3) Resolved further that the said Statutes 43(1), 43(2), 43(3), 43(4), 43(5), 43(6), 43(7), 43(8), 43(9), 43(10), 43(11) and 43(12) be forwarded to the Honorable Visitor for Her kind assent in terms of Section 29(3) of Sikkim University Act, 2006.

B). the Executive Council –

(1) Resolved that the draft new Statutes as given in **Annexure-2.09(b)** be approved.

(2) Resolved further that Statute 15(1)(a) as given in **Annexure-2.09(b)** be made in terms of Section 29(2) of Sikkim University Act, 2006.

(3) Resolved further that the said Statute 15(1)(a) be forwarded to the Honorable Visitor for Her kind assent in terms of Section 29(3) of Sikkim University Act, 2006.

EC:02:10 Rules for appointment to the post of Controller of Examinations and conditions of service including his powers and duties

[Agenda Note:

In terms of Section 17 of the Sikkim University Act, 2006 the Controller of Examinations shall be appointed in such manner and shall exercise such powers and perform such duties as may be prescribed by the Statutes.

The Statute 8 of the First Statutes of the University as given in THE SCHEDULE of the Sikkim University Act, 2006 is quoted below.

Quote

8.(1) The Controller of Examinations shall be appointed by the Executive Council on the recommendations of a Selection Committee constituted for the purpose and he shall be a whole time salaried officer of the University.

(2) The Controller of Examinations shall be appointed for a term of five years and shall be eligible for re-appointment.

(3) The emoluments and other terms and conditions of service of the Controller of Examinations shall be such as may be prescribed by the Executive Council from time to time:

Provided that the Controller of Examinations shall retire on attaining the age of sixty-two years:

Provide further that the Controller of Examinations shall, notwithstanding his attaining the age of sixty-two years, continue in office until his successor is appointed and enters upon his office or until the expiry of a period of one year, whichever is earlier.

(4) When the office of the Controller of Examinations is vacant or when the Controller of Examinations is, by reason of illness, absence or any other cause, unable to perform

the duties of his office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.

(5) The Controller of Examinations shall arrange for and superintend the examinations of the University in the manner prescribed by the Ordinances.

Unquote

In view of this, the following rules, apart from the Statutes indicated above, are proposed for appointment to the post of Controller of Examinations for consideration and acceptance of the Executive Council.

1. Appointment:

- a. Qualifications: The minimum qualification for appointment to the post shall be as prescribed by the University Grants Commission from time to time as may be accepted by the Executive Council.*
- b. Method of appointment: The following methods of appointments, as the Vice Chancellor may deem appropriate, may be followed in the facts and circumstances which prevail at the relevant point of time.*

- 1. Direct recruitment including regular/ contractual appointment*
- 2. Deputation / Foreign Service*

- c. The recruitment to the post of Controller of Examinations shall be made through an open advertisement or in any other mode as approved by the Vice Chancellor.*
- d. Teachers and officers of Sikkim University who are eligible for appointment to this post may also apply. In their case, it shall be treated as deputation with the facility of retention of lien as per rules of the University on the post held on regular basis in the University.*
- e. The composition of the selection committee shall be as laid down hereunder.*

<i>Vice – Chancellor</i>	<i>: Chair person</i>
<i>One member of the Executive Council nominated by it</i>	<i>: Member</i>
<i>Two persons not in the service of the University who have special knowledge of the subject or of administration, nominated by Executive Council</i>	<i>: Members</i>

Registrar, though not a member of the committee, shall work as its Secretary.

Note:- The Vice Chancellor or in his absence the Pro-Vice Chancellor shall preside at the meeting of the Selection Committee.

Provided that the meeting of the Selection Committee shall be fixed after prior consultation with and subject to the convenience of the experts nominated by the Executive Council:

Provided further that the proceedings of the Selection Committee shall not be valid unless two of the persons nominated by the Executive Council attend the meeting.

2. Conditions of Service

a. Where any of the methods of appointment specified above is adopted, the persons employed in any of the following organizations shall, subject to the approval of their parent organisation, be allowed to retain their lien in the parent organization for the entire tenure of 5 years.

- (i) Central or State Governments*
- (ii) Autonomous Bodies (Central or State) including Universities or Deemed Universities (Central or State)*
- (iii) Institutes of National Status*
- (iv) Any other organization as declared by the Executive Council to be covered under this clause.*

The lien is terminable in case of appointment for the second term.

b. If the selected person holds any post or lien on any post in Sikkim University, approval for his appointment carries with it implied consent of the Executive Council for retention of lien for the initial tenure.

c. The Controller of Examinations shall retire on the last day of the calendar month in which he attains the age of 62 (sixty two) years. However, if his date of birth is first day of a calendar month he shall retire on the last day of the calendar month preceding the month in which he attains the age of 62 years.

d. Apart from the duties mentioned in the Statutes, the Controller of Examinations shall perform such other duties and functions as may be specified by the Executive Council/Vice-Chancellor from time to time.

e. The following will regulate the exercise of disciplinary powers of the Vice-Chancellor and the Executive Council over the Controller of Examinations.

a) For the purpose of determination of question of fact as to what constitutes misconduct, the Controller of Examinations shall be equated with provisions applicable to non-teaching staff.

b) For the purpose of conducting disciplinary proceedings, suspension and exercise of the powers to impose penalties on the Controller of Examinations, he shall be equated with the post of Professor.

f. The Controller of Examinations shall be entitled to avail himself of extra-ordinary leave without pay for a maximum period of three

months during his/her full term of five years on medical grounds or otherwise. The Extra Ordinary Leave shall be granted by the Executive Council either in advance or ex-post facto. For a tenure of less than 5 years, proportionate extra-ordinary leave will be available.

- g. *If the incumbent is in receipt of pension from any other organization (Government or Semi-Government or Private), neither the pension nor the pension equivalent of gratuity shall be deducted from the emoluments payable by the University.*
- h. *As regards retirement benefits, where an officer who is appointed to this post retains lien on any post in another organization, he would continue to be governed by the retirement benefit schemes of his parent organization. The University shall pay such pension contribution or the management contribution to CPF as the case may be as may be prescribed in the rules of the parent organization.*
- i. *Where the Executive Council is satisfied that operation of any of the provisions of these rules cause undue hardship in exceptional circumstances in the matter of entitlement to service benefits, or operates to prejudice the chances of securing the services of meritorious persons it may, by resolution, duly incorporating the reasons, dispense with or relax the requirements of the rules to such extent as may be deemed necessary in terms of equity and stipulate any condition for such favorable dispensation.*

Provided that where relaxation is proposed to be granted in the matter of qualifications prescribed for recruitment, or any other factor which is crucial to the process of selection it is invariably subject to fulfillment of the following pre-requisites:

- (1) *The fact that the rules of the University contain enabling provision for relaxation should be mentioned prominently in the employment notice.*
 - (2) *The Selection Committee makes an unequivocal recommendation for relaxation*
 - (3) *The official record which contains the reasons for relaxation is, by standing arrangement, declared as a public document copy of which can be furnished on demand to any of the candidates for selection in routine course by the Registrar without the special permission of any other authority.*
- j. *The Controller of Examinations shall be entitled to leave, leave-salary, allowances, Provident Fund and other benefits as prescribed in this behalf by the University from time to time for employees of the Sikkim*

University except from inclusions and exclusions as may be made by Executive Council from time to time.

- k. The Controller of Examinations shall be entitled to such terminal benefits and allowances as may be fixed by the Executive Council/Central Government from time to time;*

Provided that where an employee of the University, or a College or an Institution maintained by, or admitted to the privileges of the University, or of any other University or any College or Institution maintained by or admitted to the privileges of, such other University, is appointed as the Controller of Examinations, he/she may be allowed to continue to contribute to any Provident Fund of which he/she is a member and the University shall contribute to the account of such person in that Provident Fund at the same rate at which the person had been contributing immediately before his/her appointment as the Controller of Examinations.

Provided further that where such employee had been member of any pension scheme, the University shall make the necessary contribution to such scheme.

- l. The University shall provide a light vehicle to the Controller of Examinations for his official use.*
- m. Notwithstanding anything contained in these rules, the Controller of Examinations appointed under the provisions shall be governed by such other terms and conditions of service as the Executive Council may specify.]*

After due consideration of the above, the Executive Council resolved to prescribe the rules for appointment to the post of Controller of Examinations and conditions of service including his powers and duties with necessary modifications as in **Annexure - 2.10.**

EC:02:11 To consider the proposal for creation of teaching posts

[Agenda Note:

University Grants Commission, vide letter under D.O.No. F.24-33/2009(CU) dated 16 February 2009 has conveyed sanction of 201 posts of teaching staff including 29 posts of Professors, 68 posts of Associate Professors and 104 posts of Assistant

*Professors for the University under XI Plan(2007-2012). The department-wise break up for these posts is given in **Annexure-2.11**.*

In terms of Statute 12(2)(i) of the Statutes of the University, The Executive Council shall have, inter alia, the power to create teaching and other academic posts, to determine the number and emoluments of such posts and to define the duties and conditions of service of Professors, Readers, Lecturers and other academic staff.

Provided that no action shall be taken by the Executive Council in respect of the number and qualifications of teachers and other academic staff otherwise after consideration of the recommendations of the Academic Council.

*The University has been running its academic activities so far without any regular teaching posts. Now that the University Grants Commission has sanctioned 201 teaching posts under XI Plan, the Executive Council may kindly approve creation of 201 teaching posts as per **Annexure-2.11** subject to information to and recommendations of the Finance Committee and Academic Council.]*

After due consideration of the above, the Executive Council resolved to approve creation of 201 teaching posts as given in **Annexure – 2.11** subject to information to and recommendation by the Finance Committee and the Academic Council. However, the sanction given earlier by the Executive Council vide agenda item No.01:04 dated 8th August, 2008 for creation of 28 teaching posts shall have no effect when this newly created 201 posts are given effect to.

The Executive Council further noted that the University would require additional teaching posts for introducing integrated graduate – post graduated courses in various departments for imparting quality education. The Council recommended for sanction of such additional posts as may be necessary by the University under the current plan period or during the immediate following plan period.

EC:02:12 To consider the proposal for creation of non-teaching posts

[Agenda Note:

*The University has submitted proposal for sanction of 320 non-teaching posts by the University Grants Commission under XI Plan. The details of these non-teaching posts are given in **Annexure-2.12**. The sanction of UGC is awaited and is expected soon.*

In terms of Statute 12 (2) (iv) of the Statutes of the University, the Executive Council shall have, inter alia, the power to create administrative, ministerial and other necessary posts (including chairs) and to make appointments thereto in the manner prescribed by the ordinances.

*In view of the above, the Executive Council may kindly approve creation of 320 non-teaching posts as per **Annexure-2.12.**]*

After due consideration of the above and considering that the sanction of non-teaching posts was yet to be communicated by the University Grants Commission, the Executive Council resolved to authorize the Vice Chancellor to approve creation of non-teaching posts as may be sanctioned by the University Grants Commission under XI Plan period.

EC:02:13 To consider the proposal for nominating persons to the membership of the Selection Committee for the post of Librarian

[Agenda Note:

In terms of Statutes 18 (1) and 18 (2) of the Statutes of the University, the Selection Committee for recruitment to the post of Librarian will consist of

- 1) *The Vice Chancellor*
- 2) *The Visitor's Nominee*
- 3) *Two persons not in the service of the University who have special knowledge of the subject of the Library Science/Library Administration nominated by the Executive Council.*
- 4) *One person not in the service of the University nominated by the Executive Council.*

In view of the above, the Executive Council may kindly nominate the concerned persons to the Selection Committee for recruitment to the post of Librarian as indicated above.]

A few names were discussed. In view of urgency and considering that the convenience and consent of the persons to be nominated are also necessary, the Vice Chancellor was¹authorized to nominate appropriate persons on behalf of the Executive Council.

EC:02:14 To consider the proposal for nominating persons to the membership of the Selection Committee for the post of Controller of Examinations

[Agenda Note:

In terms of the proposed Rules on Controller of Examinations, the Selection Committee for recruitment to the post of Controller of Examinations will consist of

- *Vice – Chancellor* : *Chair person*
- *One member of the Executive Council*

¹ *However, the sanction given earlier by the Executive Council vide agenda item No.01:05 dated 8th August, 2008 shall have no effect when the proposed non-teaching posts will be created and given effect*

- nominated by it* : Member
- *Two persons not in the service of the University who have special knowledge of the subject or of administration, nominated by Executive Council* : Members

In view of the above, the Executive Council may kindly nominate the concerned persons to the Selection Committee for recruitment to the post of Controller of Examinations as indicated above.]

A few names were discussed. In view of urgency and considering that the convenience and consent of the persons to be nominated are also necessary, the Vice Chancellor was authorized to nominate appropriate persons on behalf of the Executive Council.

EC:02:15 To consider the proposal for delegation of authority of the Executive Council to the Vice Chancellor in terms of Statute 42 of the Statutes of the University on some issues of critical and urgent nature for smooth running of the University at the initial stages

[Agenda Note:

In terms of Statute 42, any officer or authority of the University may delegate his or its powers to any other officer or authority or person under his or its respective control and subject to the condition that overall responsibility for the exercise of the powers to so delegated shall continue to vest in the officer or authority delegating such powers.

In view of the above, the Executive Council may kindly consider delegating some of its powers to the Vice-Chancellor on specified issues of critical nature.]

After due consideration of the issue and keeping into consideration that the University, being at the stage of formation, has to take urgent action on recruiting teaching and non-teaching staff, the Executive Council resolved to authorize the Vice Chancellor to take all necessary steps for recruitment like advertising of posts, constitution of the selection committees, nomination of experts and approving the unanimous recommendations of the selection committees, till further decision of the Executive Council in this regard and such action taken by the Vice-Chancellor be placed to the Executive Council in the subsequent meeting(s) for information.

EC:02:16 Any other matter with the permission of the Chairperson

- a) The Executive Council noted that Sikkim, being a border state, is linked with stringent compliance of formalities for entry by foreigners into the state. Since imparting of quality education in the University would involve entry of scholars, educationists and students from abroad in considerable numbers, the Executive Council requested the Govt. of India and the Govt. of Sikkim to take appropriate steps for facilitating entry of scholars, educationists and students from abroad in the greater interest of the University, the state and the country.

- b) The Executive Council noted that the land for the permanent campus of the University at Yangang has not yet been handed over by Government of Sikkim. Sikkim University has already provided 50 percent of Rs 15 crore being the Government of India's share of the estimated cost of Rs 30 crore required in the acquisition of land to the Government of Sikkim. Since two years have already been over out of the XI Plan period, the Executive Council urged upon the Govt. of Sikkim to take early steps for quick handing over of the promised land at Yangang. The Executive Council expressed the apprehension that the allotted money, if not used in time, could get diverted to other states where new Central Universities are being built. The University administration has also been advised to release the full amount of Govt. of India's share of the cost of land to facilitate the Govt. of Sikkim for early acquisition and handing over of the land.

- c) The Executive Council noted the observation of the Finance Committee in the meeting held on 08/02/2009 regarding purchase of land at Gangtok for the city campus of the University. The Executive Council noted that this will also be the headquarters of the University in terms of Section 3(2) of the Sikkim University Act, 2006. However, considering the urgency of the matter and considering that the land at the permanent campus at Yangang is yet to be handed over, the Executive Council reiterated its stand on quick procurement of a piece of land of about 5-10 acres at Gangtok even by making payment from the University fund and requested the Finance Committee to have a re-look on the issue.

There being no further item, the meeting ended with vote of thanks to the Chairman.

(P.V.Ravi)
Registrar
Sikkim University and
Secretary, Executive Council

ANNEXURE 2

ACTION TAKEN REPORT ON THE MINUTES OF THE SECOND MEETING OF THE FIRST EXECUTIVE COUNCIL HELD ON 28TH MARCH, 2009

Item No.	Items	Gist of decision	Action taken
EC:02:01	The Chairperson calls the house to order	The Vice Chancellor presided over the meeting and called the house to order	Noted
EC:02:02	Obituary reference	<p>The Council condoled the demise of the following eminent persons:</p> <p>7. Shri R.Venkatraman, former President of India</p> <p>8. Shri V.P.Singh, former Prime Minister of India</p> <p>9. Princess Pema Tsedum Yabshi, the eldest daughter of Late Chogyal Tashi Namgyal</p> <p>10. Shri Kazi Lendup Dorji KhangSharpa, first and former Chief Minister of the State of Sikkim</p> <p>11. Shri S.W.Tenzing, former Chief Secretary, Government of Sikkim</p> <p>12. Shri T.N.Tenzing, former Director General of Police, Government of Sikkim</p>	Noted
EC:02:03	Welcome to the newly appointed Chancellor of Sikkim University	The Executive Council welcomed the appointment of Prof M.S.Swaminathan as the Chancellor of the University and hoped that the University will be immensely enriched by the leadership and guidance of his erudite personality.	Noted
EC:02:04	Observations of the Vice Chancellor	The Vice Chancellor made a power point presentation on the activities of the University.	Noted

Sikkim University

EC:02:05	Confirmation of the minutes of the last meeting	<p>The Executive Council considered the minutes of the meeting held on 8th August 2008 and confirmed the same with the observation that since in terms of Section 30 (2) of Sikkim University Act, 2006, Vice-Chancellor is empowered to make the first Ordinances, he may proceed accordingly. Consequentially, the minutes made under item No.EC:01:08 dated 8th August, 2008 have become redundant.</p> <p>The last sentence in page 15 under Agenda item No. EC: 01:08 will be replaced as “With these suggestions, the Council advised the Vice Chancellor to endorse the final draft of Ordinances to the MHRD.”</p>	Noted and the minutes have been modified accordingly.
EC:02:06	Action Taken Report on the minutes of the last meeting of the Executive Council held on 8 th August, 2008	The Action Taken Report on the minutes of the meeting of the Executive Council held on 8 th August 2008 was placed on the table and the same was accepted.	Noted
EC:02:07	To note the minutes of the meeting of the Academic Council held on 17 th October 2008 and consideration of the recommendations thereof	The Executive Council noted the minutes of the meeting of the Academic Council held on 17 th October, 2008 and considered and accepted the same. However, on matters concerning first ordinances, the Vice-Chancellor may proceed in terms of Section 30 (2) of Sikkim University Act, 2006.	<p>Noted.</p> <p>Eight First Ordinances were made by the Vice Chancellor in terms of Section 30 (2) of Sikkim University Act, 2006 and the same have been sent to the Central Government for its approval. The approval is awaited.</p>

Sikkim University

EC:02:08	To note the minutes of the meeting of the Finance Committee held on 8 th February 2009 and consideration of the recommendations thereof	<p>The Executive Council noted the minutes of the meeting of the Finance Committee held on 8th February 2009 and considered and accepted the same.</p> <p>As accepted by the Finance Committee, the Executive Council resolved –</p> <p>c) to approve the Annual Budgets for the years 2008-09 and 2009-10.</p> <p>d) to approve the Annual Accounts for the year 2007-08 with the suggestion that the budget and the accounts be placed again in the subsequent meeting of the Executive Council with quorum.</p>	<p>Noted.</p> <p>The Budgets for the years 2008-09 and 2009-10 and the Accounts for the year 2007-08 are again placed for the approval of the Executive Council.</p> <p>The copies of the Budgets and the Accounts have been circulated to the members earlier along with the Agenda Papers of the meeting dated 28/05/2009</p>
EC:02:09	To consider the proposal for making of new/additional Statutes in terms of Section 29 (2) of Sikkim University Act, 2006	The Executive Council approved the new/additional Statutes and advised to send the same for the assent of the Visitor.	<p>Noted.</p> <p>The new/additional Statutes have been sent to the Visitor for her assent. The assent is awaited.</p>
EC:02:10	Rules for appointment to the post of Controller of Examinations and conditions of service including his powers and duties	The Executive Council approved the rules for appointment to the post of Controller of Examinations and conditions of service including his powers and duties.	Noted. The appointment to the post of COE has been made with the approval of the Vice Chancellor in terms of the authorization by the Executive Council in the meeting held on 28.03.2009
EC:02:11	To consider the proposal for creation of teaching posts	After due consideration of the above, the Executive Council resolved to approve creation of 201 teaching posts subject to information to and recommendation by the Finance Committee and the Academic Council. However, the sanction given earlier by the Executive Council vide agenda item No.01:04 dated 8 th August, 2008	<p>Noted.</p> <p>The Academic Council in the meeting held on 22 May 2009 accepted and recommended, <i>ex-post facto</i>, the creation of teaching posts for approval by E.C.</p>

		<p>shall have no effect when this newly created 201 posts are given effect to.</p> <p>The Executive Council further noted that the University would require additional teaching posts for introducing integrated graduate – post graduated courses in various departments for imparting quality education. The Council recommended for sanction of such additional posts as may be necessary by the University under the current plan period or during the immediate following plan period.</p>	
EC:02:12	To consider the proposal for creation of non-teaching posts	<p>The Executive Council resolved to authorize the Vice Chancellor to approve creation of non-teaching posts as may be sanctioned by the University Grants Commission under XI Plan period.</p> <p>However, the sanction given earlier by the Executive Council vide agenda item No.01:05 dated 8th August, 2008 shall have no effect when the proposed non-teaching posts will be created and given effect to.</p>	<p>Noted.</p> <p>The UGC has approved 20 non-teaching posts on priority basis.</p> <p>The sanction for other non-teaching posts is awaited.</p>
EC:02:13	To consider the proposal for nominating persons to the membership of the Selection Committee for the post of Librarian	<p>In view of urgency and considering that the convenience and consent of the persons to be nominated are also necessary, the Vice Chancellor was authorized to nominate appropriate persons on behalf of the Executive Council.</p>	<p>Noted.</p> <p>The meeting of the Selection Committee for the post of Librarian is held up for want of Visitor's Nominee.</p>

Sikkim University

EC:02:14	To consider the proposal for nominating persons to the membership of the Selection Committee for the post of Controller of Examinations	In view of urgency and considering that the convenience and consent of the persons to be nominated are also necessary, the Vice Chancellor was authorized to nominate appropriate persons on behalf of the Executive Council.	Noted. The Vice Chancellor nominated Prof. M. Anandkrishnan, Prof. V.S. Ramamurthy and Dr. K.K. Panda as the nominees of the EC to the Selection Committee.
EC:02:15	To consider the proposal for delegation of authority of the Executive Council to the Vice Chancellor in terms of Statute 42 of the Statutes of the University on some issues of critical and urgent nature for smooth running of the University at the initial stages	The Executive Council resolved to authorize the Vice Chancellor to take all necessary steps for recruitment like advertising of posts, constitution of the selection committees, nomination of experts and approving the unanimous recommendations of the selection committees, till further decision of the Executive Council in this regard and such action taken by the Vice-Chancellor be placed to the Executive Council in the subsequent meeting(s) for information.	Noted for necessary action.
EC:02:16	Any other matter	<p>d) The Executive Council noted that Sikkim, being a border state, is linked with stringent compliance of formalities for entry by foreigners into the state. Since imparting of quality education in the University would involve entry of scholars, educationists and students from abroad in considerable numbers, the Executive Council requested the Govt. of India and the Govt. of Sikkim to take appropriate steps for facilitating entry of scholars, educationists and students from abroad in the greater interest of the University, the state and the country.</p> <p>e) The Executive Council noted</p>	<p>a) Noted for necessary action.</p> <p>b) The Full amount of Rs. 15.00 Crore has been released in favour of Sikkim Government. The Government of Sikkim is being requested to handover the land immediately.</p> <p>c) The matter has been put under agenda for the meeting of the Finance Committee scheduled on 28/05/09.</p> <p>d) The Vice Chancellor has used his power in terms of Section 12(3) of Sikkim University Act, 2006 and the same has</p>

		<p>that the land for the permanent campus of the University at Yangang has not yet been handed over by Government of Sikkim. Sikkim University has already provided 50 percent of Rs 15 crore being the Government of India's share of the estimated cost of Rs 30 crore required in the acquisition of land to the Government of Sikkim. Since two years have already been over out of the XI Plan period, the Executive Council urged upon the Govt. of Sikkim to take early steps for quick handing over of the promised land at Yangang. The Executive Council expressed the apprehension that the allotted money, if not used in time, could get diverted to other states where new Central Universities are being built. The University administration has also been advised to release the full amount of Govt. of India's share of the cost of land to facilitate the Govt. of Sikkim for early acquisition and handing over of the land.</p> <p>f) The Executive Council noted the observation of the Finance Committee in the meeting held on 08/02/2009 regarding purchase of land at Gangtok for the city campus of the University. The Executive Council noted that this will also be the headquarters of the University in terms of Section 3(2) of the Sikkim University Act, 2006. However, considering the urgency of the matter and considering that the land at the permanent campus at Yangang is yet to be handed over, the Executive Council reiterated its stand on quick</p>	<p>been reported to the EC in this meeting of 5th June 2009.</p>
--	--	--	---

		<p>procurement of a piece of land of about 5-10 acres at Gangtok even by making payment from the University fund and requested the Finance Committee to have a re-look on the issue.</p> <p>g) The Executive Council noted that only five members out of eleven could attend this meeting resulting in a shortfall in the quorum which requires the presence of seven members. The Council also noted that the items and issues discussed above are very important and urgent for the University. The members present thus suggested to the Vice Chancellor to consider using his powers in terms of Section 12(3) of Sikkim University Act, 2006 to implement the decisions taken above and to report the actions taken to the Executive Council in the next meeting.</p>	
--	--	--	--

ANNEXURE 3

**EC: 03:06 - Minutes of the Meeting of the Academic Council held on 22nd May 2009.
Micro agenda items**

Item No.	Details
02:01	Chairperson calls the house to order
EC's Decision	No action by Executive Council
02:02	Obituary Reference
EC's Decision	No action by Executive Council
02:03	Welcome to the newly appointed Chancellor of Sikkim University
EC's Decision	Noted by the Executive Council
02:04	Observations of the Vice-Chancellor
EC's Decision	Noted by the Executive Council
02:05	Confirmation of minutes of the last meeting of Academic Council (17.10.2008)
EC's Decision	The Executive Council had noted the item.
02:06	ATR on last meeting of the Academic Council (17.10.2008)
EC's Decision	The Executive Council had noted the item.
02:07	To note the decision of EC in making additional statues on establishment and abolition of Schools, Departments, Centres, Halls, Colleges and Institutions of the University vide Section 28(1) and Section 29(2) of SU Act.
EC's Decision	<p>The Executive Council has noted the decision taken by the Academic council on the issue. The EC desired that the additional ordinances shall be placed before the next meeting of the Executive Council. The Executive Council specifically observed that the departments shall be kept as closed entity and the inter-disciplinary features shall always be maintained. High degree of flexibility shall be maintained in the relationship of departments with the schools. It was mentioned by the Chairperson that UGC did not appreciate the idea of holding schools. The executive council opined that Sikkim University need not be a carbon copy of existing systems followed elsewhere. The EC suggested whether the schools can be called as "Programe". The Chairperson explained that exclusivity of the department is dangerous in promoting inter-disciplinary ideas. The Executive Council was of the general opinion tht UGC cannot micro-manage the academic programmes of a university when an university is aiming to have world class standards. The Executive Council further stressed that while framing the ordinances for Integrated/PG programmes shall invariably shall include provisions like;</p> <p style="padding-left: 40px;">— Inter-disciplinary freeness</p>

Sikkim University

	<ul style="list-style-type: none"> — Prevent duplication of courses by different departments — Non-prevention of students and faculty in going to other departments — Ensure that core and other faculties shall have joint appointment <p>The Executive Council also placed on its record its appreciation of the fact that Sikkim University is the only University in the country which is not looking for affiliation fees and provides all facilities to the affiliated colleges for the overall academic development.</p>
02:08	To note and consider the decision taken by the EC on the proposal for creation of teaching posts
EC's Decision	The Executive Council noted the decision and approved <i>post-facto</i> .
02:09	To note and consider the First ordinances made by the Vice-Chancellor and forwarded to the Central Government for approval
EC's Decision	The EC had considered and approved the first ordinances made by the VC and forwarded to the Central Government for approval and advised that the University should attend to the remarks communicated by the GOI while approving the ordinances.
02: 10	To consider the proposal for renewal of affiliation granted to nine affiliated colleges of the State of Sikkim
EC's Decision	The Executive council approved the decision of the Academic Council
02:11	To consider the draft ordinance for the procedure of members of the Governing Body and other matters affecting the management of a college or an institution admitted to the privileges of the University and not maintained by the Government
EC's Decision	<p>The Executive Council approved the draft ordinances with the following modifications:</p> <ol style="list-style-type: none"> 1. The no. of members in the Governing Body shall be 11 out of which 7 shall be internal members 2. The quorum of the meeting shall be spelt out in the ordinance 3. The nominee of SU shall make a confidential note to VC at the end of each Governing Body meeting <p>The Executive Council directed that the above modifications made by it shall be informed to the Academic Council.</p>
02:12	To consider the draft Ordinance for appointment to the Teaching staff and Principals of the Colleges or an Institutions admitted to the privileges of the University and not maintained by Government
EC's Decision	There was no action by the EC on the above agenda.
02:13	To consider the draft Ordinance for other conditions necessary for admitting colleges or institutions to the Privileges of the University
EC's Decision	There was no action by the EC on the above agenda.

02: 14	To consider the proposal for formation of the Committee of Inspection																		
EC's Decision	<p>The Executive Council considered the item in detail and made the following observations:</p> <ol style="list-style-type: none"> 1. The ordinance should have been brought before the EC for its approval prior hand 2. The Committee shall look into the learning process followed, no. of library books, contact level etc while conducting the inspection of the institutions 3. A properly designed format (like that of NAAC) for inspection shall be given to the Inspection Team by the University 4. It shall be borne in mind by the University that it is the only leverage available to it is the fixing of intake capacity of the institution inspected and shall not be allowed to be increased without valid data. 5. The University shall form a Quality Assurance Cell quickly. <p>The constitution of the Committee of Inspection had been modified as below:</p> <table border="1" style="margin-left: 40px;"> <tr> <td style="width: 5%;">1</td> <td style="width: 60%;">The Dean of School nominated by VC</td> <td style="width: 35%;">Chairman</td> </tr> <tr> <td>2</td> <td>One Principal of the affiliated college</td> <td>Member</td> </tr> <tr> <td>3</td> <td>Senior Faculty Member of SU nominated by VC</td> <td>Member</td> </tr> <tr> <td>4</td> <td>One representative of Government of Sikkim</td> <td>Member</td> </tr> <tr> <td>5</td> <td>One expert member of the civil society nominated by VC</td> <td>Member</td> </tr> <tr> <td>6</td> <td>Co-option of subject expert as and when needed</td> <td>Member</td> </tr> </table> <p>With the above modifications the EC had approved the item.</p>	1	The Dean of School nominated by VC	Chairman	2	One Principal of the affiliated college	Member	3	Senior Faculty Member of SU nominated by VC	Member	4	One representative of Government of Sikkim	Member	5	One expert member of the civil society nominated by VC	Member	6	Co-option of subject expert as and when needed	Member
1	The Dean of School nominated by VC	Chairman																	
2	One Principal of the affiliated college	Member																	
3	Senior Faculty Member of SU nominated by VC	Member																	
4	One representative of Government of Sikkim	Member																	
5	One expert member of the civil society nominated by VC	Member																	
6	Co-option of subject expert as and when needed	Member																	
02:15	To consider proposals for new/extension of affiliation of various institutes/courses																		
EC's Decision	<p>The Executive Council considered the agenda item in detail and the recommendations of AC thereto. It was directed that;</p> <ul style="list-style-type: none"> — The Committee which goes for inspection shall obtain an undertaking from the institution that no capitation fee and unauthorized fee will be collected from the students — Every form of fee collected by the college shall be authorized by SU — The Committee can have co-option of experts to look into the technical details — The committee shall invariably have one expert from statutory council like Pharmacy Council of India etc. 																		
02:16	To consider the proposal for introduction of new Academic Programmes for the year 2009-10 by the University																		
EC's Decision	<p>The committee directed that before the name of each department/school the name of the course (like B.Sc-M.Sc) shall be indicated. In the case of Department of Psychology Studies the word "Studies" be removed.</p>																		

Sikkim University

02:17	To consider the report of different committees for development of curriculum for different courses
EC's Decision	The Executive Council considered the reports of CDC and expressed the following; <ul style="list-style-type: none"> — 10% of weightage in curriculum designing shall be given for recent contemporaries — The CD shall make value added suggestions wherever needed. — The Curriculum designed shall consider to include intra-university/inter faculty knowledge while designing. — The Syllabus shall not at any point of time be an idle stock — Open course level as followed in UK and other countries shall be considered and the concept of transfer credit shall be introduced in the curriculum.
02:18	To consider the draft Ordinance for PG admission process
EC's Decision	The Executive Council had no action on this.
02:19	To consider the draft Ordinance for under graduate admission process
EC's Decision	The Executive Council had no action on this.
02:20	To consider the First Semester results of UG and PG courses and to consider the proposal for improvement including the proposal for introduction of Improvement paper
EC's Decision	The background position obtained on this agenda item was explained by the Chairperson in length. The Executive Council appreciated the efforts and decisions taken by the VC at the appropriate times. The EC suggested that the University shall go back to the first semester model immediately as the concept of continuous evaluation of the student by the same teacher till end semester examination is an innovative concept. The EC observed that instead of watching it the University has gone back to the old system of centralized setting of question papers. The Executive council directed the Controller of Examination to make a thorough study of the evaluation system followed by the University in both 1 st and 2 nd semesters in a systematic way and come out with concrete suggestions for improvement before the AC and the EC. The University shall also look into early warning signals in the evaluation of a student and also normalization of grading practice at the appropriate time. The EC further stressed that the job of a teacher is to uncover the syllabus and not to cover the syllabus.
02:21	To consider the proposal for appointment of visiting Professors, fellows and adjunct professors for different courses
EC's Decision	There was no action by EC on this.
02:22	Any Other item
EC's Decision	There was no other item.

ANNEXURE 4

EC: 03:07 - (Micro agenda items)

Minutes of the meeting of the Finance Committee held on 8th February 2009

Item No.	Details
01.01	Annual Budget for 2008-09 and 2009-10
EC's Decision	The Executive Council ratified the Annual Budgets for 2008-09 and 2009-10 placed before it.
01.02	Mobilization of funds from Private Agencies and NGOs
EC's Decision	The EC ratified the decision of the Finance Committee which was accepted in principle.
01.03	Contributory Provident Fund of the University
EC's Decision	The EC had no action on this item.
01.04	Codification of Financial Rules of the University
EC's Decision	The EC had ratified the item of agenda.
01.05	Codification of Account Heads
EC's Decision	The EC had ratified the item of agenda.
01.06	Accounting Policies
EC's Decision	The EC had ratified the item of agenda.
01.07	Annual Accounts for 2007-08
EC's Decision	The EC had ratified the item of agenda.
01.08	Fixation of sitting allowance to external members of statutory bodies/selection committee etc.
EC's Decision	No action as this item was already approved by the EC in its first meeting held in August 2008.
01.09	Appointment of teaching and non-teaching staff on contract basis
EC's Decision	The EC had ratified the item of agenda.
01.10	Payment of Fixed Medical Allowance to regular and contract staff
EC's Decision	No action as this item was already approved by the EC in its first meeting held in August 2008.
01.11	Acquisition of Land at Gangtok
EC's Decision	The EC had no action on this item for the present.
01.12	Subsidy to University Cafeteria
EC's Decision	The EC had ratified the item of agenda.
01.13	Codification of Fixed Assets
EC's Decision	The EC had no action on this item.
01.14	Internet Banking facilities with Axis Bank
EC's Decision	The EC had no action on this item.

01.15	Infrastructure support to the colleges
EC's Decision	No action as it was a deferred item
01.16	Creation of teaching and non-teaching posts
EC's Decision	The EC had ratified the item of agenda.
01.17	Operation of accounts by the Finance Officer
EC's Decision	The EC had no action on this item.
01.18	Any Other item
EC's Decision	There was no other item

ANNEXURE 5

EC: 03:07 - (Micro agenda items)

Minutes of Second Meeting of the First Finance Committee held on 28.05.2009

Item No.	Details
02.01	Confirmation of Minutes of first meeting
EC's Decision	No action by Executive Council
02.02	Action Taken Report of last meeting
EC's Decision	No action by Executive Council
02.03	To consider and adopt the Annual Accounts of the University for the year 208-09
EC's Decision	The Executive Council had approved the accounts for 2008-09 placed before it.
02.04	To note and consider the decision taken by the Executive Council on the proposal for creation of teaching posts
EC's Decision	The Executive Council had approved it.
02.05	To consider the proposal for creation of non-teaching posts
EC's Decision	The Executive Council had approved it.
02.06	To review and consider purchase of Land at Gangtok for the City Campus of the University
EC's Decision	The Executive Council had approved it subject to final concurrence for the proposal by the Ministry of Human Resource Development.
02.07	Infrastructure support to the colleges
EC's Decision	The item was approved by the Executive Council. While approving the EC made the following points; <ul style="list-style-type: none"> — The university shall come before it with proper guidelines for provision of such support to colleges — University shall also make a project document encompassing all the proposals it had for a particular time period. — The university can also approach appropriate donor agencies for funding of such infrastructure to the colleges
02.08	Reimbursement of TTA in the case of statutory officers on joining and demitting
EC's Decision	Being a deferred item the EC had no action on this.
02.09	Fixation of ceiling for remuneration and other incidental expenses for examination work
EC's Decision	Being a deferred item the EC had no action on this.
02.10	To consider and ratify the final expenditure vs. Budget Estimates for the year 2008-09

EC's Decision	The Executive Council ratified the agenda item.
02.11	To consider and ratify the revised emoluments to the teaching and academic staff w.e.f 01.04.2009
EC's Decision	The Executive Council ratified the agenda item.
02.12	Rush of Expenditure and Unspent balances
EC's Decision	The Executive Council noted the item.
02.13	Any Other item
EC's Decision	There was no other item.